



Funeral Service Form

Please complete the Funeral Service Form and send it to info@csmabirmingham.co.uk

Deceased Details

Title & Full name:	
Date of birth:	
Date of death:	
Address:	
Place of death:	
GP Doctor:	
Information of Death:	

Next of kin Details

Title & Full name:	
Address:	
Telephone/Mobile:	
Email Address:	

Funeral Service Details

Preferred Funeral Service (Burial or Out of England)	
If burial preferred Cemetery	
Type of Grave (Traditional, Concrete Lining or Other)	



ADULT FUNERAL SERVICES

Our full funeral service will include the following:

- Assisting the family with Hospital, GP, Coroner
- Pick up of the deceased from either home or hospital
- Ghush (washing and shrouding of the deceased)
- Transfer of the deceased after Ghush to the home or mosque
- Salaatul Janaazah at the cemetery or the mosque
- Burial of the deceased

FUNERAL SERVICES TERMS & CONDITIONS

- In all cases a Funeral Arranger will need to be appointed by the immediate family of the deceased. This individual will act as the sole liaison point with CSMA Birmingham, to ensure funeral services are delivered in line with expectations and to take responsibility for the payment of fees relating to the funeral services provided. Fees relating to funeral services and burial costs provided need to be settled in advance before the burial. An official receipt will be provided.
- The Ghush will always be supervised by CSMA Birmingham appointed representatives. Attendees must abide by instructions given by staff during the conduct of the Ghush and all have to follow health & safety rules. For operational reasons the location where Ghush is conducted may be varied and the Funeral Arranger will be notified of this as much as possible in advance.
- Any damage caused to Ghush equipment and facilities by not listening to and following instructions as to their use from staff will need be paid for and the liability for this rests with the Funeral Arranger.
- The Rules & Regulations of the cemetery are to be followed by all.
- Any complaints should be in the first instance be made in writing to the CSMA Birmingham.

PRIVACY STATEMENT

On 25th May 2018 new privacy laws were introduced across UK. Due to new protection laws, CSMA Birmingham needs to know that you are happy to continue to receive mail, emails or texts from us.

CSMA Birmingham collects your information only so that it can provide a smooth and efficient charity service.

Your details are kept on record so that we can:

- Confirm funeral and burial arrangements with next of kin
- Process your donation and fees
- Provide you information about events and projects

If you are happy to give CSMA Birmingham consent to hold your information for any of the above purposes, you need not do anything. If you do not wish CSMA Birmingham to hold your information or contact you, then please get in touch.

E-mail: info@csmabirmingham.co.uk | Phone: 07853 208 506

DECLARATION

I declare that the information contained in this form is true and correct.

Print Name: _____ **Date:** _____

Signature: _____